

2025 International Conference of Sport, Leisure and Hospitality Management

Registration Guide for Participants

1. Visit the official website of the Graduate Institute of Sport, Leisure, and Hospitality Management. Click on “**Registration**” to access the registration and payment system.



2. Check the terms and conditions for personal information collection and usage, agree, then click “Sign up”.

Important Dates

Dates	Content
January 15, 2025	Open calls for papers starting
March 3, 2025	Early Registration Deadline
March 31, 2025	Abstract Submission Deadline
April 25, 2025	Notification of paper acceptance
May 9, 2025	Participant Deadline
May 17-18, 2025	Conference

Personal Information Collection and Usage Statement

We are committed to safeguarding your rights and interests, and it is important for us to ensure you are fully informed about how your personal information is collected and used by the Conference. To facilitate a clear understanding, we kindly ask you to read this notice thoroughly.

During your interaction with the Conference, particularly concerning registration procedures, we will collect certain personal details. These include your name, contact information (such as telephone number and email address), and your occupation. Please be assured that this information is gathered solely for the purpose of managing registration-related matters.

In compliance with privacy regulations, your personal data will be retained and utilized for a duration of one year. This will occur within Taiwan and will be handled by the responsible person, relevant third parties, or authorities, strictly for the aforementioned purposes.

In accordance with Article 3 of the Personal Data Protection Act, you are entitled to several rights regarding your personal data. These rights include the ability to request access to, review, copy, supplement, or amend your personal information. Additionally, you have the right to request the cessation of its collection, processing, and use, or to ask for its deletion.

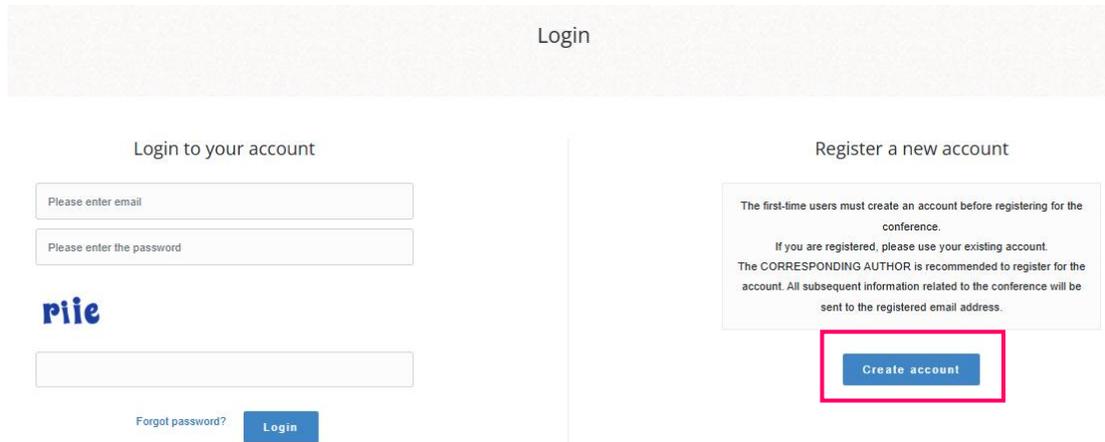
Should you decide to exercise any of these rights, or if you have any inquiries regarding your personal data, please feel free to contact us at +886-2-77495400.

By checking this box, I agree to the terms and conditions above.

Sign up

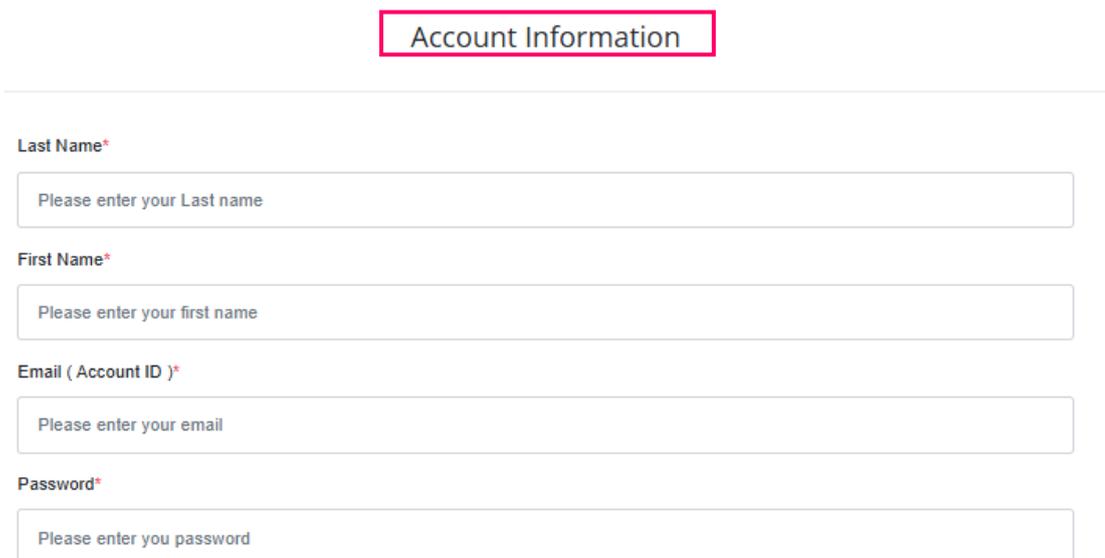
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- For first-time registrants, start with “Create account”.
*Participants are strongly advised to register their own accounts to ensure our updates are sent directly to their registered email addresses.



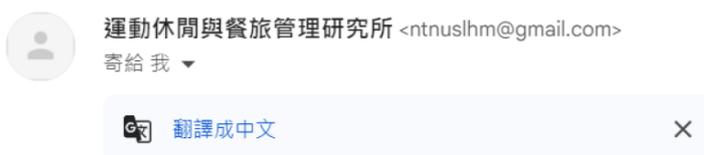
The screenshot shows a web page titled "Login". It is divided into two main sections: "Login to your account" on the left and "Register a new account" on the right. The "Login to your account" section contains two input fields: "Please enter email" and "Please enter the password", followed by a blue "Login" button. Below these fields is a "Forgot password?" link. The "Register a new account" section contains a text box with instructions: "The first-time users must create an account before registering for the conference. If you are registered, please use your existing account. The CORRESPONDING AUTHOR is recommended to register for the account. All subsequent information related to the conference will be sent to the registered email address." Below this text is a blue "Create account" button, which is highlighted with a red rectangular box.

- Fill in required information to create an account.



The screenshot shows a form titled "Account Information" with a red border. It contains four input fields, each with a red asterisk indicating a required field: "Last Name*", "First Name*", "Email (Account ID)*", and "Password*". Each field has a placeholder text: "Please enter your Last name", "Please enter your first name", "Please enter your email", and "Please enter you password".

- A confirmation email will be sent to the provided email address. Please click the link attached in the email to verify.



Dear ,

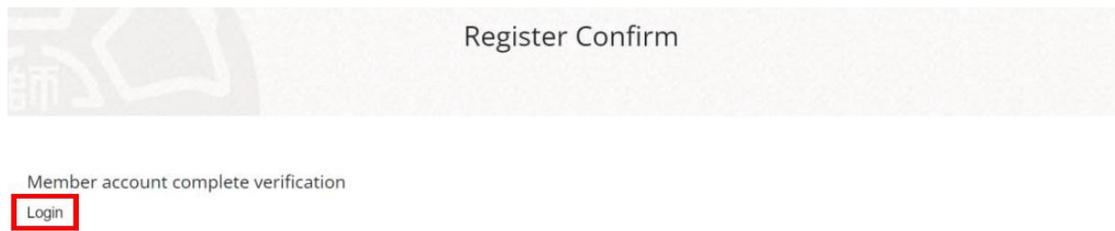
You are welcome to register as a member of the 運動休閒與餐旅管理研究所

You also need to verify your Email, please click the following link to verify.

<https://www.slhm.ntnu.edu.tw/en/user/confirm?hash=e5e11c621fe6ca7ae0ecb459064145fe>

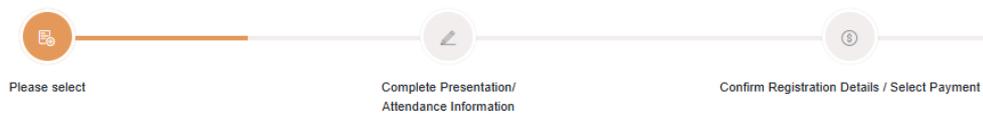
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- Once verified, the system will redirect you to the registration page.



- To begin the conference registration, specify the number of attendees under “Participants Registration”. Carefully review the refund policy and important notes before proceeding by clicking “Next Step”.

Your Registration Step:



Registration Type	Deadline	Registration Fee	Number of Registrants	Total
Early Bird Submissions (By 3/3)	2025-03-03 23:59:59	NT. 500	0 Article	NT. 0
Participants Registration	2025-05-09 23:59:59	NT. 300	1 per person	NT. 300

PS:

The presenters do not need to register separately as the participant, as the fee includes one presenter. If other “co-authors” would like to attend the conference, they must register separately as “Participants.”

Each author may submit only ONE paper as the first author.

Refund Policies and Notes

Note 1: Refunds for Dissertation Reviews: The Conference does not accept transfers of submission eligibility. If a submission was not assigned for review, the author may call or email us to withdraw the submission and request a refund. The refund shall be completed within two weeks after the Conference, at a NT\$200 fee. The review assignment shall be based on the Registration Confirmation for the NTNU International Conference on Sport, Leisure and Hospitality Management letter.

Note 2: Refunds for Attendance: Please email or call us at +886-2-7749-5400 five days before the Conference to cancel your registration. The refund shall be completed within two weeks after the Conference, at a NT\$100 fee. No refunds shall be made for those who cancelled their registration within the five days before the Conference.

Note 3: Those who wish to administer academic questionnaires or surveys during the Conference shall submit an application before April 1 and pay a fee of \$1,000 per survey. Once approved, the assessor shall separately register to participate in the Conference and execute their survey.

Note 4: Survey fees are non-refundable.

[Next Step >](#)

- Please confirm your registration and provide relevant information.

You have registered for the following events

2025 International Conference of Sport, Leisure and Hospitality Management

Registration Type	Participants Registration
Deadline	2025-05-09 23:59:59
Registration Fee	NT. 300
Number of Registrants	1人
Total	NT. 300

Registration Fee NT. 300



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9. Account information will be pre-filled for your convenience; however, please review and confirm its accuracy. Provide detailed information of the participant as required.
*If you are attending for only one day, please indicate your dietary preference for that specific day you are attending, and **mark the other day as “opt out of meal”**.

You have registered for the following events

2025 International Conference of Sport, Leisure and Hospitality Management

Registration Type	Participants Registration
Deadline	2025-05-09 23:59:59
Registration Fee	NT. 300
Number of Registrants	1人
Total	NT. 300

Registration Fee NT. 300

Corresponding Author

Last Name*

First Name*

Phone Number*

E-mail (Account ID)*

Presenter/Participant Details

Name* E-mail* Phone number *

Name E-mail Phone number

Sample: LIOU, Siao-Wei

Institution / Affiliation* Position*

Institution / Affiliation Position

Dietary Preference*

the first day Meat Vegetarian Opt out of meal

the second day Meat Vegetarian Opt out of meal

Save Profile



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10. Please review your registration details and the terms and conditions carefully.

Please confirm the following information

Registration Type	Participants Registration
Deadline	2025-05-09 23:59:59
Registration Fee	NT. 300
Number of Registrants	1人
Total	NT. 300

Registration Fee

NT. 300

Please read the following terms and conditions carefully

Terms and Conditions on Payment	<ol style="list-style-type: none">1. Please complete the Title on receipt if the title on your invoice is a university or company.2. We welcome credit card payments as this expedites the reconciliation process.3. Once you have made your payment, please make a screenshot of the payment completion, or photograph the receipt and upload it onto the system as a proof of payment.4. We do not recommend payments using Debit Card as this may result in recurring charges.5. If you encounter a frozen or unresponsive screen when paying through credit card, please close the browser and login again to check whether the payment was successful. Please do not refresh the screen as this may result in recurring charges.
Terms and Conditions on Refunds	<ol style="list-style-type: none">1. Refunds for Dissertation Reviews: The Conference does not accept transfers of submission eligibility. If a submission was not assigned for review, the author may call or email us to withdraw the submission and request a refund. The refund shall be completed within two weeks after the Conference, at a NTS200 fee. The review assignment shall be based on the Registration Confirmation for the NTNU 2024 International Conference on Sport, Leisure and Hospitality Management letter.2. Refunds for Attendance: Please email or call us at +886-2-7749-5400 five days before the Conference to cancel your registration. The refund shall be completed within two weeks after the Conference, at a NTS100 fee. No refunds shall be made for those who cancelled their registration within the five days before the Conference.

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11. Select your payment method and, if needed, provide the title for the receipt. Click “Confirm and Submit” to proceed to the payment page.

Payment method*	<input checked="" type="radio"/> Credit Card
Title on receipt	<input type="text"/>

I have read the terms and conditions.

[< Back](#) [Confirm and submit](#)

12. Completing the payment process will finalize your registration. Ensure you receive a confirmation email within 3 business days.



國立臺灣師範大學
NATIONAL TAIWAN NORMAL UNIVERSITY

線上金流系統
NTNU Online Payment

步驟 Steps: 選擇繳款方式 Payment Options, 線上付款 Checkout Online

繳費說明 Payment Information

繳費單位 Payment Receiver	運動休閒與餐旅管理研究所 Graduate Institute of Sport, Leisure and Hospitality Management
繳費名稱 Payment Detail	2025 International Conference of Sport, Leisure and Hospitality Management 報名費用
繳費金額 Payment Amount	300 元 NT Dollars
選擇繳費方式 Payment Options	<input checked="" type="radio"/> 信用卡  Credit Card

[確定繳費 Proceed to Checkout](#)