

## Registration Process for Participants

1. Click the “Registration” below the “Conference” on the website

(<https://www.slhm.ntnu.edu.tw/>).



2. Tick the agreement checkbox and click the “Sign up” after reading the personal information collection and usage statement.

**Remarks**

Authors whose abstracts are accepted by the Conference are required to offer a presentation in-person.

**Important Dates**

Dates	Content
January 15, 2024	Open calls for papers starting
March 1, 2024	Early Registration Deadline
March 29, 2024	Abstract Submission Deadline
May 1, 2024	Notification of paper acceptance
May 16, 2024	Participant Deadline
May 18-19, 2024	Conference

**Personal Information Collection and Usage Statement**

We are committed to safeguarding your rights and interests, and it is important for us to ensure you are fully informed about how your personal information is collected and used by the Conference. To facilitate a clear understanding, we kindly ask you to read this notice thoroughly.

During your interaction with the Conference, particularly concerning registration procedures, we will collect certain personal details. These include your name, contact information (such as telephone number and email address), and your occupation. Please be assured that this information is gathered solely for the purpose of managing registration-related matters.

In compliance with privacy regulations, your personal data will be retained and utilized for a duration of one year. This will occur within Taiwan and will be handled by the responsible person, relevant third parties, or authorities, strictly for the aforementioned purposes.

In accordance with Article 3 of the Personal Data Protection Act, you are entitled to several rights regarding your personal data. These rights include the ability to request access to, review, copy, supplement, or amend your personal information. Additionally, you have the right to request the cessation of its collection, processing, and use, or to ask for its deletion.


Should you decide to exercise any of these rights, or if you have any inquiries regarding your personal data, please feel free to contact us at +886-2-77495400.

By checking this box, I agree to the terms and conditions above.

3. Register a new account first if you are a first-time applicant.

## Login

### Login to your account

  
  
  
  
[Forgot password?](#)

### Register a new account

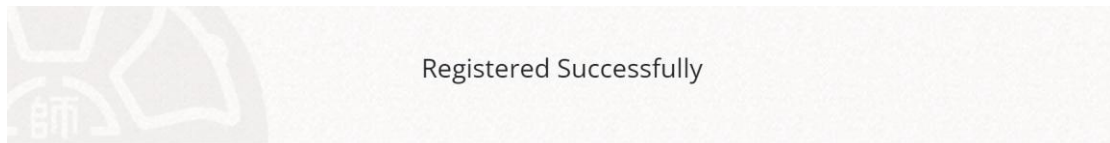
First-time users must create an account before registering for the Conference. If you are registered, please login using your existing account.

4. Fill in your personal information.

**Last Name\***

  
**First Name\***  
**Email ( Account ID )\***  
**Password\***  
**Confirm Password\***  
**Cell Phone\***  
**Nationality/Region\*** ▼

5. Check your email account and click the link for verification.



Registered Successfully

We have sent a verification letter to your email address. Please check your inbox and follow the detailed instructions in the letter to complete the account verification steps.

Member registration notification letter 收件匣 x



運動休閒與餐旅管理研究所 <ntnuslhm@gmail.com>

寄給我 ▾



翻譯成中文



Dear ,

You are welcome to register as a member of the 運動休閒與餐旅管理研究所

You also need to verify your Email, please click the following link to verify.

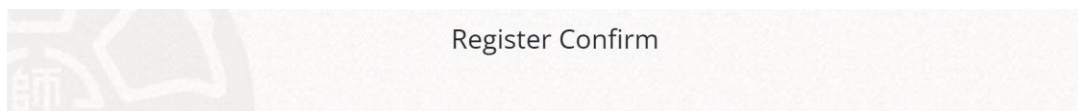
<https://www.slhm.ntnu.edu.tw/en/user/confirm?hash=e5e11c621fe6ca7ae0ecb459064145fe>

↩ 回覆

➡ 轉寄



6. Login to your account after successful verification.

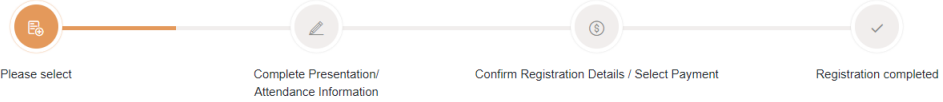


Member account complete verification

Login

## 7. Select your registration type.

Your Registration Step:



Registration Type	Deadline	Registration Fee	Number of Registrants	Total	Venue
Early Bird Submissions (Before 3/1)	2024-03-01 23:59:59	NT. 500	0 Article	NT. 0	No. 129-1, Section 1, Heping E. Rd., Taipei City 106, Taiwan +886-2-7749-5400 +886-2-3393-8647 icslhm2024@gmail.com
Participants Registration	2024-05-13 23:59:59	NT. 300	1 per person	NT. 300	
[尚未開放報名]摘要投稿-Presentation submission (3/2-3/29)	2024-03-29 23:59:59	NT. 1000	0 Article	NT. 0	

PS: Registration fees include admission to all keynote speeches, workshops, forums, sessions and Manual

Time
2024-05-18 08:00:00-
2024-05-19 17:00:00

## 8. Click the “Next Step” after completely reading the refund policies and notes.

### Refund Policies and Notes

Note 1: Refunds for Dissertation Reviews: The Conference does not accept transfers of submission eligibility. If a submission was not assigned for review, the author may call or email us to withdraw the submission and request a refund. The refund shall be completed within two weeks after the Conference, at a NT\$200 fee. The review assignment shall be based on the Registration Confirmation for the NTNU International Conference on Sport, Leisure and Hospitality Management letter.

Note 2: Refunds for Attendance: Please email or call us at +886-2-7749-5400 five days before the Conference to cancel your registration. The refund shall be completed within two weeks after the Conference, at a NT\$100 fee. No refunds shall be made for those who cancelled their registration within the five days before the Conference.

Note 3: Those who wish to administer academic questionnaires or surveys during the Conference shall submit an application before April 1 and pay a fee of \$1,000 per survey. Once approved, the assessor shall separately register to participate in the Conference and execute their survey.

Note 4: Survey fees are non-refundable.

Next Step >

9. Check if your personal information is correct.

You have registered for the following events

2024 International Conference of Sport, Leisure and Hospitality Management

Registration Type	Participants Registration
Deadline	2024-05-13 23:59:59
Registration Fee	NT. 300
Number of Registrants	1人
Total	NT. 300

Registration Fee      NT. 300

10. Fill in your account information and participant details, and click the “Save Profile”.

Account Information

Last Name\*

Last Name cannot be blank.

First Name\*

First Name cannot be blank.

Phone Number\*

Phone Number cannot be blank.

E-mail (Account ID)\*

E-mail cannot be blank.

- Please complete the following registration details. Required fields are marked with an asterisk (\*). If you need to make changes, please edit the details in your **personal account** before the deadline.
- Upload your abstract file(s)

Presenter/Participant Details

<b>Name*</b> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="Name"/> <small>Example: LIOU, Siao-Wei 英文姓名 (應與護照上的一致) cannot be blank.</small>	<b>E-mail*</b> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="E-mail"/> <small>E-mail cannot be blank.</small>	<b>Phone number *</b> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="Phone number"/> <small>Phone number cannot be blank.</small>
<b>Institution / Affiliation*</b> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="Institution / Affiliation"/> <small>Institution / Affiliation cannot be blank.</small>	<b>Position*</b> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="Position"/> <small>Position cannot be blank.</small>	<b>Dietary Preference*</b> <input checked="" type="radio"/> Meat <input type="radio"/> Vegetarian <input type="radio"/> Unnecessary

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Save Profile

## 11. Confirm your registration information.

Please confirm the following information

Registration Type	Participants Registration
Deadline	2024-05-13 23:59:59
Registration Fee	NT. 300
Number of Registrants	1人
Total	NT. 300

Registration Fee      NT. 300

Name	test
E-mail	rineto11123@gmail.com
Phone number	test
Dietary Preference	Meat

12. Read the terms and conditions carefully. Choose payment method, tick the “I have read the terms and conditions,” and click the “Confirm and submit”.

Please read the following terms and conditions carefully

Terms and Conditions on Payment	<ol style="list-style-type: none"><li>1. Please complete the Title on receipt if the title on your invoice is a university or company.</li><li>2. We welcome credit card payments as this expedites the reconciliation process.</li><li>3. Once you have made your payment, please make a screenshot of the payment completion, or photograph the receipt and upload it onto the system as a proof of payment.</li><li>4. We do not recommend payments using Debit Card as this may result in recurring charges.</li><li>5. If you encounter a frozen or unresponsive screen when paying through credit card, please close the browser and login again to check whether the payment was successful. Please do not refresh the screen as this may result in recurring charges.</li></ol>
Terms and Conditions on Refunds	<ol style="list-style-type: none"><li>1. Refunds for Dissertation Reviews: The Conference does not accept transfers of submission eligibility. If a submission was not assigned for review, the author may call or email us to withdraw the submission and request a refund. The refund shall be completed within two weeks after the Conference, at a NTS200 fee. The review assignment shall be based on the Registration Confirmation for the NTNU 2024 International Conference on Sport, Leisure and Hospitality Management letter.</li><li>2. Refunds for Attendance: Please email or call us at +886-2-7749-5400 five days before the Conference to cancel your registration. The refund shall be completed within two weeks after the Conference, at a NTS100 fee. No refunds shall be made for those who cancelled their registration within the five days before the Conference.</li></ol>
Payment method*	<input checked="" type="radio"/> Credit Card
Title on receipt	<input type="text"/>

I have read the terms and conditions.

[< Back](#) [Confirm and submit](#)

13. The following page leads to NTNU Online Payment. Once the payment is completed, the registration is finished.

 **國立臺灣師範大學**  
NATIONAL TAIWAN NORMAL UNIVERSITY

**線上金流系統**  
NTNU Online Payment

步驟 Steps    選擇繳款方式 Payment Options    線上付款 Checkout Online

**繳費說明 Payment Information**

繳費單位 Payment Receiver	運動休閒與餐旅管理研究所 Graduate Institute of Sport, Leisure and Hospitality Management
繳費名稱 Payment Detail	2024 International Conference of Sport, Leisure and Hospitality Management 報名費用
繳費金額 Payment Amount	1000 元 NT Dollars
選擇繳費方式 Payment Options	<input checked="" type="radio"/> 信用卡     Credit Card

[確定繳費 Proceed to Checkout](#)