2026 International Conference of Sport, Leisure, and Hospitality Management

Extended Abstract Submission Guidelines

I. Submission Overview: The 2026 ICSLHM invites submissions of original research for oral and poster presentations. Authors are requested to submit an **extended abstract (2–4 pages)** in either **Chinese or English.**

All submissions will undergo a double-blind peer review process, typically completed within two to four weeks. Authors will be notified of the results individually.

Note: Japanese abstracts are accepted; however, a separate English title and abstract (minimum 300 words) must be included preceding the Japanese text. Please upload them as a single file during submission (the English abstract is excluded from the page limit).

II. Extended Abstract Formatting

1. **Structure:** The extended abstract must be organized in the following order: Introduction / Research Purpose, Literature Review, Methods, Results and Discussion, Conclusion / Suggestion, Keywords, and References.

2. **Page Limit:** Minimum of 2 pages, maximum of 4 pages (including author information; excluding references).
   Note: Revised manuscripts submitted for re-review must also comply with this page limit.

3. **Margins:** A4 size; 2.5 cm margins on all sides (top, bottom, left, right).

4. **Font:** Times New Roman for English text.

5. **Title of Paper:** Bold, 14pt, fixed line height of 22 points. English titles should capitalize the first letter of each major word (excluding articles and prepositions). Submissions in Chinese or Japanese must include both the Chinese (or Japanese) and English titles.

6. **Authors:** Place author names below the title using 12pt font and single line spacing. Include affiliations and job titles. For multiple authors, use superscript numbers to indicate affiliations.

7. **Main Text:** Font size 12pt, single line spacing, justified alignment. Section headings must be **bold.**

8. **Keywords:** List up to 5 keywords at the end of the text, before the references.

9. **Figures and Tables:** Must include titles, numbering, and brief captions (12pt), placed appropriately within the text

10. **Page Numbers:** Page numbers should be centered in the footer using 10pt font.

11. **Reference:** Follow the **7th Edition of the APA Publication Manual**.

12. Please refer to the conference website to download the extended abstract format template. https://www.slhm.ntnu.edu.tw/conference/download.htm

III. Submissions that fail to comply with the extended abstract formatting will be returned to authors for revision and resubmission.

IV. Corresponding Author: For research involving multiple authors, one individual must be designated as the corresponding author.

V. Originality: Authors must ensure that their manuscripts are original and comply with academic citation standards and research ethics.

The Conference does not accept duplicate submissions. Manuscripts that have been previously submitted to, are currently under review by, or have been published in other conferences, journals, or publications will not be accepted.

VI. Legal Responsibility: By submitting a manuscript, the author guarantees that the work does not involve plagiarism, copyright infringement, or any other violation of academic ethics. If third-party materials, including figures, photographs, or other copyrighted content, are used in the manuscript, the author is solely responsible for obtaining the necessary permissions and properly acknowledging the sources in accordance with academic standards. The Conference assumes no responsibility for any copyright-related disputes.

VII. Important Notes

1. Submission Limit: Each contributor is limited to one submission as the first author.
2. To facilitate the double-blind peer review process, authors are required to access the conference registration system to provide all necessary information, complete the payment, and upload two PDF files of the Extended Abstract (2–4 pages) as described below:
   - **Full Version (with author information):** Must include the title, all authors' names, and affiliations.
     Filename format: Corresponding_Author_Name_Paper_Title.pdf
   - **Anonymous Version (Blind):** The manuscript must not contain author names, affiliations, acknowledgments, grant numbers, or any information that could identify the authors.
     Filename format: Anonymous_Paper_Title.pdf
3. Please strictly adhere to the **"Submission Guidelines"** and **"Formatting Template."** Submissions will undergo an initial format check; non-compliant manuscripts will not be accepted.
4. Deadlines:
   Early Bird: 23:59, March 9, 2026 (GMT+8).
   Extended Abstract Submission: 23:59, March 30, 2026 (GMT+8).
   Submissions via paper, fax, or email will be rejected.

5. Notification: Review results will be sent via email by May 4, 2026. If you do not receive a notification by this date, please contact us.

6. Presentation:

    Accepted papers must be presented at the conference by one of the authors.

    - Oral Presentation: 15 minutes for each presentation (excluding Q&A). Presenters should upload their presentations to the designated cloud storage (details will be provided in the Acceptance Letter).

    - Poster Presentation: Presenters are required to stand by their posters during the session. Poster dimensions are limited to 90 cm (W) x 150 cm (H). Posters must be mounted by the presenter in person.

7. Contact： **icslhm2026@gmail.com**